

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE  
AUTHORITY, HELD ON THE 7<sup>th</sup> DAY OF NOVEMBER 2011, 7:00 P.M., COUNTY  
ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT  
CENTER, CHRISTIANSBURG, VIRGINIA:**

<b>PRESENT:</b>	Gary Creed	-Chair
	John Muffo	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	James Politis	-Member
	William Brown	-Member
	Doug Marrs	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Malvin Wells	-Planning Commission
	Marty McMahon	-County Attorney
	Craig Meadows	-County Administrator

**CALL TO ORDER**

Chair Creed called the meeting to order and determined that a quorum was present.

**PUBLIC ADDRESS SESSION**

There were no comments from the public.

**CONSENT AGENDA**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated November 7, 2011.

The vote on the foregoing motion is as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

**APPROVAL OF MINUTES  
DATED OCTOBER 3, 2011**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated October 3, 2011.

**R11-11-1  
INDUSTRIAL HEMP NON DISCLOSURE AGREEMENT**

On a motion by James Politis, seconded by John Muffo, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby authorizes the Director to execute a non-disclosure agreement approved by the County Attorney and in accordance with the provisions of the Virginia Freedom of Information Act to allow the Public Service Authority to receive hemp-crete material for testing to determine suitability for potential discharges to the public sanitary sewer.

**R11-11-2  
RESOLUTION ACCEPTING THE PRESERVE AT WALNUT CREEK, PHASE III SEWER  
FACILITIES CHATTEL DEED**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the Chattel Deed for the Preserve at Walnut Creek, Phase III sewer facilities; and, that said Chattel Deed provides fee simple transfer of the constructed sewer lines, valves, fittings, laterals, connections, storage facilities, pumps, manholes and any and all equipment and appurtenances to the Montgomery County Public Service Authority. The Chattel Deed is hereby attached and made part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Chattel Deed for the purpose of acknowledging acceptance of the Deed on behalf of the Directors of the Montgomery County Public Service Authority.

The vote on the forgoing motion is as follows:

AYE

NAY

ABSENT

John Muffo  
James Politis  
Annette Perkins  
William Brown  
Doug Marrs  
Mary Biggs  
Gary Creed

**FUTURE MEETING LOCATION**

It was discussed and decided that all Public Service Authority Meetings will meet in multi-purpose Room #1, beginning December 5, 2011

**FINANCIAL REPORT**

The financial report for period ending October 31, 2011, was presented for review and discussion.

## **DIRECTOR'S REPORT**

The Director's Report included the following items:

1. The October 2011 report was presented for review and discussion.
2. Biosolids to Roanoke Valley Resource Authority  
We have been working with the Roanoke Valley Resource Authority (RVRA) to receive approval for hauling biosolids from our Shawsville Sewage Treatment Plant for use as alternative daily cover at the RVRA landfill. The RVRA landfill is in Roanoke County along Bradshaw Road about 1 mile from the Montgomery County line. Hauling to the RVRA landfill should reduce the haul time to our current disposal site at Cloyd's Mountain landfill by half.  
We were informed on October 25, 2011 that the RVRA Board decided against allowing waste to be trucked directly to the landfill.
3. Riner Well Number 3  
Fenton Well Drilling completed the installation of the PVC well line in Riner Well #3 on October 26, 2011. A 6" diameter liner was installed to 370 feet in the 500-foot well on October 24, 2011 and had to be removed as it could not be advanced deeper. A 120-foot section of 4" diameter liner was placed below a 380 foot section of 6" diameter liner in order to install liner to the bottom of the 500 foot well. The well is being pumped to evaluate water quality and quantity. Official testing for water yield and quality will take place the week of November 7, 2011, provided the preliminary tests are acceptable.
4. Designated Refill Fire Hydrants  
A recent fire hydrant usage issue led to a discussion with the Emergency Services Coordinator relative to designated refill fire hydrants for fire department use. The proposed fire hydrants would be equipped with check valves designed to minimize water hammer and meters to record the amount of water used. Three designated hydrants (Elliston, Prices Fork & Riner) would be needed with an estimated material cost of \$3,500 each.
5. Virginia Resources Authority (VRA) Loan  
In October we made the final semi-annual payment of \$17,358.03 to VRA. The twenty-year loan of \$693,594.00 was issued in May 1992 for the Midway Sanitary Sewer project.
6. Ironto Water Line Extension  
The water main installation and testing is now complete. The engineer has been informed of the required items needed for PSA acceptance of the facilities.
7. I81 Exit 109 Rest Area Sanitary Sewer  
This sewer could possibly serve the proposed developments along Tyler Road on the south side of I81. VDOT was contacted to review the existing sanitary sewer crossing of I81 which serves the northbound I81 rest area at Exit 109. Past review of this sewer indicated that it has significant Inflow and Infiltration (I&I).
8. Blacksburg-VPI Sanitation Authority (BVPISA) Billing  
BVPISA revised the billing procedures to use multiple sewer meters starting in the third quarter (July 1 to September 30) of 2011. The PSA bill for this period was the lowest amount of the last 6 years.  
Billing was previously performed using water meters for Blacksburg and VPI while the PSA reported flows from sewer meters.
9. Prices Fork Water System Lead Violation  
It appears that we have a Lead violation in the Prices Fork Water System based upon resample results received on Sept. 30, 2011. No other PSA water system is in violation. We have not received the official response from the VDH outlining the specific actions, but the requirements are expected to require issuance of a public education notice (VDH to provide) to all customers of the Prices Fork system, sampling of the distribution system, and collection of samples from the 20 sample sites for two six month monitoring periods. The PSA will be able to include a letter with the public information notice to clarify that the concern is from the house plumbing and not the public water supply.

Additional samples were collected from all sites with sample results in excess of the limit and all resamples of these sites were below the Lead limit.

### **AUTHORITY MEMBERS' REPORT**

There were no reports from Board members reports.

### **INTO CLOSED MEETING** (In at 7:48 p.m.)

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

Section 2.2-3711 (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
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### **OUT OF CLOSED MEETING** (Out at 8:20 p.m)

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the forgoing motion is as follows:

AYE	NAY	ABSENT
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John Muffo  
James Politis  
Annette Perkins  
William Brown  
Doug Marrs  
Mary Biggs  
Gary Creed

## **CERTIFICATION OF CLOSED MEETING**

On a motion by Annette Perkins, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmation recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

## **ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for December 5, 2011.